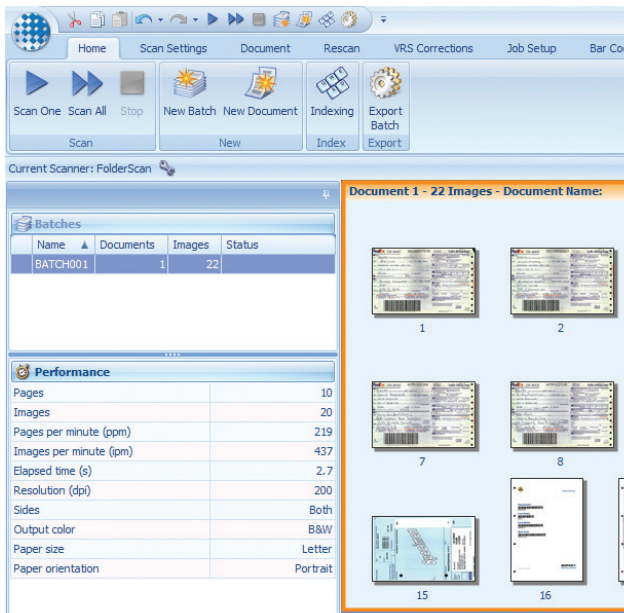


# Kofax Express

A state of the art, all in one application for batch scanning that makes it easy for small and medium sized organizations to archive documents.



User friendly UI with minimum training requirement allows for quicker adoption and greater productivity gain.

## All-in-One, Easy Batch Scanning

All organizations face the same challenges in managing their error prone, paper intensive business processes. They all need to cut operating costs, comply with records retention policies and prepare for disaster recovery. However, small and medium sized organizations often lack the support of a large IT department, so their capture solutions must be easy to install, operate, maintain and use, with minimal end user training.

Kofax—the same company that delivers industry leading capture capabilities to 84 of the Fortune Global 100—built Kofax Express to address this specific need. Kofax Express offers robust capture features such as real-time image viewing; watched folder; automatic indexing with bar codes; database lookup; JPEG, TIFF and PDF output formats; and flexible export to Microsoft SharePoint, Kofax Capture and document repositories. It also includes industry leading Kofax VRS image enhancement technology that maximizes the efficiency of your scan operators. Kofax Express also offers easy installation and operation, enabling your organization to rapidly reduce costs and improve productivity.

## Intuitive and User Friendly Interface

Kofax Express utilizes the same interface as Microsoft Office 2007 applications, with the most commonly used commands and features readily accessible from a ribbon bar atop the screen. Scanner operators can keep their eyes on their work and easily invoke numerous Kofax Express features with a single click of the mouse, resulting in quicker adoption and greater productivity gains.

## Highest Image Quality

Innovative SmoothView™ technology enables you to manipulate multiple document images with ease. Find, replace, gather, zoom, divide, rotate, swap, order and place document images in ways you never could imagine with a stack of paper. Also, with the included Kofax VRS, your images will look better than their paper originals without any pre-scan document preparation or fiddling with scanner controls.

## Bar Code Capabilities

The enhanced bar code engine in Kofax Express can read most commonly used 1D and 2D bar codes, even those obscured with stamps, handwriting or coffee cup stains. Scanning in color improves accuracy further, allowing flawless decoding of bar codes at low resolutions (100 or 150 dpi). Kofax Express detects bar codes wherever they are placed on a page, even when they are skewed at angles.

## Watched Folder

Kofax Express automatically processes images (TIFF, BMP, JPEG and PDF) uploaded to a watched folder as if they were delivered from a scanner. This feature enables Kofax Express to process images from sources such as MFPs, faxes and saved images, giving you a single interface to your back end repository for all images from all sources.

## Searchable PDF

The Searchable PDF feature includes live text with PDF images, enabling users to easily and accurately search for information in PDF documents.

## Image Compression

Image compression captures crisp, clear color images while delivering the small file size of black and white images, allowing quicker downstream processing and improved process efficiency.

## Background Export

Background Export goes hand in hand with Searchable PDF and image compression. By processing these file types in the background, the scan operator can continue to scan productively in the foreground. Background export is also useful for large standard PDF or TIFF exports.

## Database Lookup

With the Database Lookup feature, the value entered in one index field triggers a database search to fill the other fields automatically, accelerating the indexing task while delivering greater accuracy.

## Point-and-Click Rescan

When a page is scanned with a folded corner, or a forgotten sticky note still affixed, or a double-feed that escaped detection, there is no choice but to rescan. In these instances, the "Point-and-Click Rescan" option makes the process as painless as possible by inserting the rescanned document in the correct position in the batch without rescanning the entire batch.

## Flexible Document Separation

Kofax Express can separate groups of documents automatically, eliminating the need to scan documents one at a time. Just fill your auto document feeder (ADF) to its capacity and Kofax Express will divide the batch into individual document groups automatically based on patch codes, bar codes or inserted blank pages. Kofax Express allows you to process documents

faster than ever before by keeping your scanner in continuous operation while it handles the separation chores for you.

## Post-Scan Processing with VRS Corrections

If Kofax Express encounters a poor quality document it can't convert into a legible image, it doesn't shut down the scanner and wait for a fix. Instead, its VRS Corrections feature reserves the image for later inspection and correction by the scanner operator without needing to rescan the document. Kofax Express retains enough information from the original that the operator can manually correct the image after scanning completion, allowing the scanner to run without pause.

## Visual Undo History

Everyone relies on the Undo button. But undo enough steps and it's easy to lose track of where you've come from, what was undone and what can be redone safely. That's why Kofax Express includes a Visual Undo History feature that shows the sequence of processes that were done – or undone – on any document image.

## Export to Other Systems

A captured document image isn't much use unless it can be saved in an accessible format and retrieved easily. That's why in addition to single page (JPEG, TIFF, PDF) and multi-page (TIFF, PDF) format options, Kofax Express can also smoothly export documents to Microsoft SharePoint or Kofax Capture. Advanced users can create other export options through a publicly available API.

## Optimized for High Performance

Kofax Express was designed to take full advantage of the latest processing technologies in your computer. By enabling multiple scan and image processing functions to run simultaneously, Kofax Express drives your scanner at rated speed, resulting in the highest throughput possible.

## About Kofax

Kofax plc (LSE: KFX) is the leading provider of document driven business process automation solutions. For more than 20 years, Kofax has provided award winning solutions that streamline the flow of information throughout an organization by managing the capture, transformation and exchange of business critical information arising in paper, fax and electronic formats in a more accurate, timely and cost effective manner. These solutions provide a rapid return on investment to thousands of customers in financial services, government, business process outsourcing, healthcare, supply chain and other markets.

Kofax delivers these solutions through its own sales and service organizations, and a global network of more than 1000 authorized partners in more than 60 countries throughout the Americas, EMEA and Asia Pacific.

For more information, visit [www.kofax.com](http://www.kofax.com).